

## Minutes of a meeting of the Bradford West Area Committee held on Wednesday, 6 March 2019 in Committee Room 4 - City Hall, Bradford

Commenced 6.05 pm  
Concluded 7.40 pm

### Present – Councillors

<b>LABOUR</b>
A Ahmed
Akhtar
Amran
Azam
Duffy
Kamran Hussain
Mohammed
Nazir
Shaheen

Apologies: Councillor Engel

### Councillor Amran in the Chair

#### 57. DISCLOSURES OF INTEREST

During consideration of agenda item 5, Warden Services - Information about Roles in the New Structure (Minute 60), the Chair and Councillors Azam, Shaheen, Kamran Hussain, Mohammed and Shabbir disclosed a personal interest that they were landlords.

***ACTION: City Solicitor***

#### 58. INSPECTION OF REPORTS AND BACKGROUND PAPERS

There were no appeals submitted by the public to review decisions to restrict documents.

#### 59. PUBLIC QUESTION TIME

There were no questions submitted by the public.

#### 60. WARDEN SERVICES - INFORMATION ABOUT ROLES IN THE NEW

## STRUCTURE

The report of the Strategic Director, Place (**Document “AF”**) provided information on the roles of Council Wardens and Neighbourhood Wardens in the new structure.

The Bradford East Area Co-ordinator was in attendance and with an invitation by the Chair, she introduced the report to the Committee.

Following introduction, a question and answer session ensued:

- Was the information on the new structure to be set into motion or would this Committee have an opportunity to make further amends in the delivery of resources in the Bradford West area?
  - This structure outlined was to replace the present delivery of resources into the Bradford West area;
- What was the decision behind the shift change of 2 Wardens in the Toller Ward?
  - Back in 2011, a review was undertaken and uniformed services in the district were considered in detail, hence the roles that had been put into motion for Council Wardens during 2012;
  - However the new Neighbourhood Wardens would not participate in any form of parking activities work;
    - In response, the Chair highlighted a statement that in previous years, the Wardens located in the West area had only been undertaking parking enforcement and due to being inundated with a parking activities, had not been able to focus efforts towards environmental work in the area, despite having the responsibility for both areas;
    - Officer’s response to statement, the Bradford West area would now benefit greatly than other areas due to 2 Neighbourhood Wardens.
- In terms of the City Centre, there were reservations in how Wardens efforts would be focused on the whole of the West area due to the size and footfall in the City Ward and this particular area would consume most of the allocated?
  - In relation to the City Centre, no resources such as staff would be lost that had been allocated and a further 4 Ambassadors would be appointed;
- The Committee was in the assumption that the City Centre area would have 2 Wardens and 2 Environmental Enforcement Officers?
  - An Environmental Enforcement Officer would cover the City Centre area once a week. In the new structure a Warden from each ward would be working one day a week in the City Centre. As of April 2019, 10 Wardens would only focus efforts towards community environmental work in the whole of the West area; and,
- Would feedback on the process be given to the Committee?
  - Due to a daily shift change, there may not be time.

During the discussion, the following points were made by the Committee and officers:

- No specific breakdown of any kind was given in the report;
- This report had been discussed by this Committee on two different

occasions, and on its third discussion, no appropriate mechanism had been devised by officers;

- It seemed that financial resources being allocated to the district were not being distributed appropriately in reflection of needs of each area in the Bradford District;
- There would be more Warden time that could be utilised to meet the ever increasing needs;
- There had been no mention of raising awareness work during school times in the report;
  - In response to comment, 32 Council Wardens would be starting work earlier than in the previous structure;
- This new structure would not work for the Bradford West Area;
- Environmental Officers had to deal with complex cases that could be time consuming;
- 2 x Enforcement Officer's would deal with bigger things such as serving notices;
- Wardens would be working closely with communities and Environmental Officers would be taking on the responsibility of case work;
- There were concerns as to why only Environment Officer's from the Bradford West area would be utilised for the City Centre when the City was used by the whole district and by people from outer Bradford;
- 10 x Wardens was not enough for the West area; and,
  - In relation to statement, the Assistant Director, Neighbourhoods and Customer Services stated that there were a further 4 constituencies hence 4 net gain of Wardens the district and it was about pulling resources from other areas; and,
- The East area was also in much need of more resources than the West area.
  - In response to statement, the Committee highlighted the fact that resources required for the City Centre area were greatly underestimated; and,
  - A further response, a copy of the formula of how resources were allocated throughout the district was requested.
    - The Bradford East Area Co-ordinator responded, this could be provided at a further meeting of this Committee.

The Committee expressed its reservations to the information about roles of the new structure for the Bradford West Area, therefore:

**Resolved –**

- (1) That a further report be presented to the Bradford West Area Committee in October 2019, detailing the educational, engagement and enforcement, environmental work undertaken in the Bradford West area, and to specifically include educational activities and enforcement related to school parking between April and September 2019.**
- (2) That the Bradford West Area Committee liaises with the Civil Enforcement and Operations Manager if there are any issues regarding parking enforcement when the new structure goes live**

on 1<sup>st</sup> April 2019.

- (3) That the Civil Enforcement and Operations Manager ensures the effective enforcement of parking around schools in the Bradford West area.
- (4) That the Assistant Director of Neighbourhoods and Customer Services, in consultation with the Portfolio Holder for Healthy People and Places, discusses ways of finding extra resources for the City Centre area of Bradford.

**OVERVIEW AND SCRUTINY COMMITTEE: Regeneration and Environment  
ACTION: Strategic Director, Place**

**61. STREET CLEANSING - SERVICE REDESIGN AND DEPLOYMENT OF RESOURCES**

The report of the Strategic Director, Place (**Document “AF”**) provided further information with regards the service redesign including proposed cleansing frequencies, resources and budgetary information.

The Assistant Director, Neighbourhoods and Customer Services was present and gave a synopsis of the report.

Following presentation, the Chair invited question from the Committee. It was highlighted that the report had presented a good detail of the service redesign however there were concerns as to how performances would be managed. In response, once the structure has been embedded then a performance update could be provided to the Committee. The Committee then noted reservations as to whether alternative cleansing arrangements applied in and around Coniston Grove (BD9) would work efficiently. In response, the redesign and deployment of the transit team allowed an element of flexibility across the constituency.

The discussion closed with the Committee’s concerns over the matter of fly tipping in the West Constituency. That detailed focus had to be centred by the service to keep the streets, parks and open spaces clean and safe for all residents.

**Resolved –**

- (1) That option 2, as highlighted in Document “AG”, be adopted as the preferred delivery model.
- (2) That the Assistant Director of Neighbourhoods and Customer Services liaises with the Portfolio Holder for Healthy People and Places to discuss concerns raised by Members relating to additional cleansing and enforcement needs of the City Centre at the potential detriment of the rest of the wider Bradford West Constituency.
- (3) That the Bradford West Area committee receives a further report

**after six months with an update on the new working arrangements.**

- (4) That Members liaise with the Bradford West Area Co-ordinator if there are any issues regarding Street Cleansing when the new structure goes live on 1<sup>st</sup> April 2019.**

***OVERVIEW AND SCRUTINY COMMITTEE: Regeneration and Environment  
ACTION: Strategic Director, Place***

Chair

**Note: These minutes are subject to approval as a correct record at the next meeting of the Bradford West Area Committee.**

THESE MINUTES HAVE BEEN PRODUCED, WHEREVER POSSIBLE, ON RECYCLED PAPER